



FINAL BUDGET

2022-23
FISCAL YEAR

SASD Table of Contents

Message from the District Engineer.....	2
Service Area	3
Board of Directors.....	4
Organizational Chart	5
Overview	6
Operating Fund Budget Summary	7
Official Operating Fund Budget Schedule	8
Top 10 Expenditures	9
Budget Program Summary.....	10
Program Descriptions & Budgets	11
Capital Fund Budget Summary.....	22
Official Capital Fund Budget Schedule	23
Capital Projects List.....	24
Designated Reserves Schedule	25
Summary of Positions.....	Appendix A

Message from the District Engineer

The Sacramento Area Sewer District (SASD) is proud to present its 2022-23 Budget. This budget book presents to our customers, stakeholders, Board of Directors, and staff a summary of our fiscal plans for the upcoming year. It is critical in guiding our expenditures as we continue to strive toward our vision of *“setting the bar for essential sewage collection services.”*

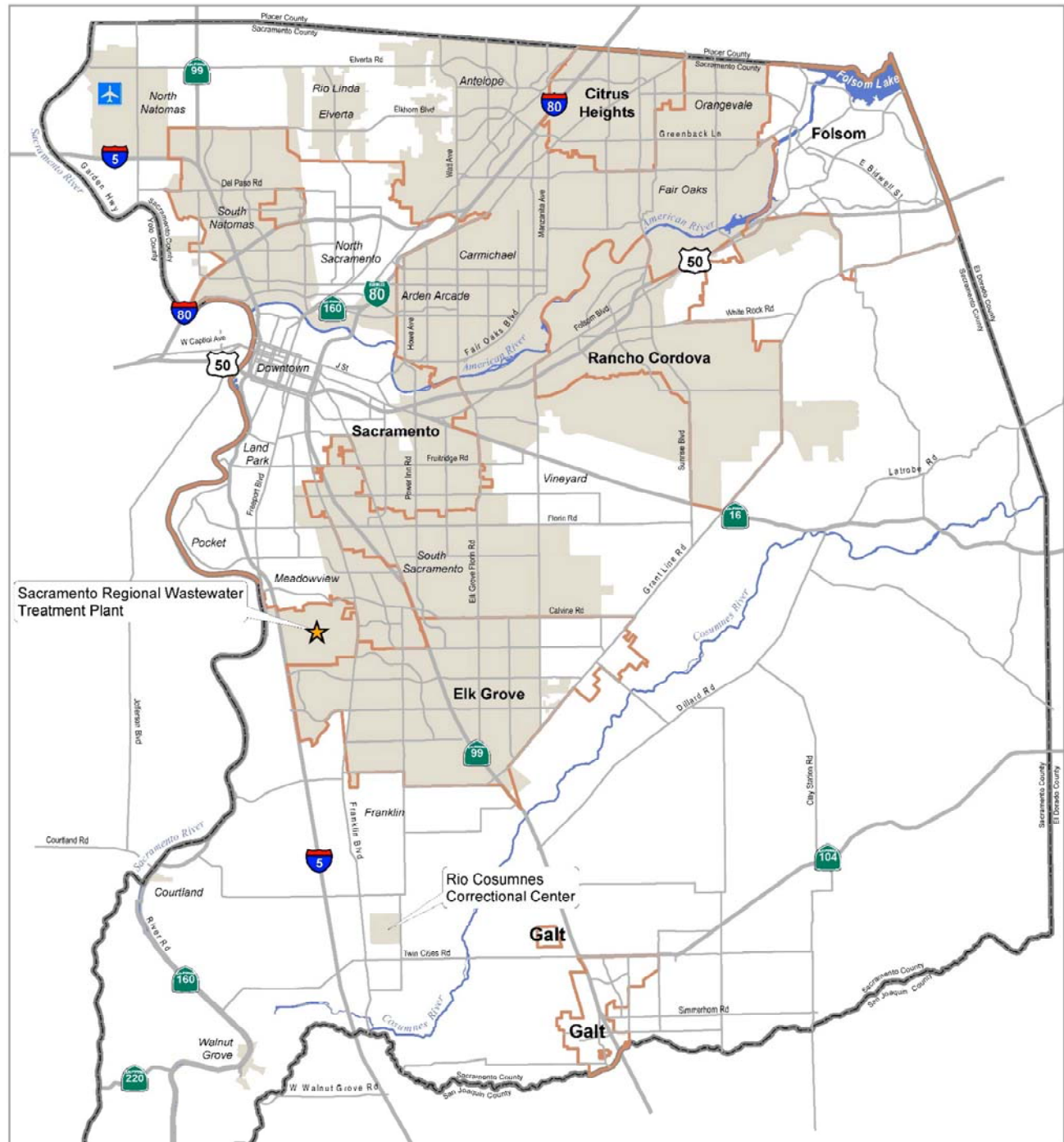
The proposed operating budget, net of depreciation, is approximately \$93.6 million or 3.6 percent over the prior year budget. The increase is mainly attributed to the increase in salaries and benefits of approximately \$1.9 million.

We have not had a monthly service rate increase in twelve years, and thanks to the hard work and dedication of staff, we are projecting no increase for the current budget year.

To learn more about SASD, review previous budget books, and explore our activities and performance, please visit us at www.sacsewer.com.



SASD Service Area



LEGEND

- Main Road
- Highway
- River
- SASD Service Area
- City Boundary



Not to Scale
February 08, 2021

This map is for informational purposes, and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Review or consult the primary data and information sources for usability.

SASD Board of Directors

Sacramento County Board of Supervisors



Phil Serna
District 1



Patrick Kennedy
District 2



Rich Desmond
District 3



Sue Frost
District 4



Don Nottoli
District 5

City Representatives



Jeannie Bruins
Citrus Heights



Pat Hume
Elk Grove



Kerri Howell
Folsom



David Sander
Rancho Cordova



Mai Vang
Sacramento

Organization Chart



SASD Overview

The Sacramento Area Sewer District (SASD) is the largest sewage collection utility in the Sacramento region and is responsible for operating and maintaining the sewer system that collects sewage from homes and businesses.

SASD provides service to approximately 1.2 million people in the 281-square-mile service area that includes the following:

- unincorporated Sacramento County
- cities of Citrus Heights, Elk Grove, and Rancho Cordova
- portions of the cities of Folsom and Sacramento
- the communities of Locke, Walnut Grove, Courtland and Freeport.

SASD's vision is to set the bar for essential sewage collection services, and our mission is to protect public health and the environment by efficiently and effectively collecting sewage for our community. SASD maintains 4,600 miles of lower lateral and main line pipes; 106 pump stations; 90 miles of force mains; and 68,000 manholes—all vital components of the region's complex sewer infrastructure. In addition, it also maintains, 169 miles of interceptor pipe and eight large pump stations belonging to the Sacramento Regional County Sanitation District (Regional San)

SASD is governed by a 10-member Board of Directors that includes five members from the Sacramento County Board of Supervisors and one representative each from the cities of Citrus Heights, Elk Grove, Folsom, Rancho Cordova, and Sacramento.



Operating Fund Budget Summary

The proposed 2022-23 Operating Fund budget is \$93,610,720, net of depreciation and amortization. This is an increase of \$3,218,997, or 3.6 percent from the 2021-22 budget. Highlights of the budget are as follows:

- Salaries & Benefits increased by \$2,853,806, or 6.1 percent, from the 2021-22 budget. This is due to a cost of living adjustment of 3% applied to employee salaries, scheduled salary step increases, an increase in retirement costs, and insurance premiums.
- Services & Supplies decreased by \$23,378, or 0.1 percent, from the 2021-22 budget. The decrease is primarily due to a decrease in Construction Services & Supplies for main line repairs.
- Equipment increased by \$360,000, or 13.8 percent, from the 2021-22 budget primarily due to a planned replacement of old vehicles and heavy equipment.
- Contingency funding remained the same at \$1,000,000 for the 2021-22 budget. Contingency allows funding for potential increases in operating costs from unforeseen events and inclement weather or other abnormal conditions that are not included in routine budget requests. The District Engineer is authorized to use contingency as needed.
- Depreciation and amortization increased by \$2,000,000, or 5.1% compared to the 2021-22 budget. Please note that depreciation and amortization are non-cash expense items and therefore, are not included in the requested budget amount.
- Designated operating reserves will increase by \$5,511,603 with the ending balance scheduled at \$31,847,514.
- The undesignated cash reserves are an indication of short-term financial strength. The estimated ending balance of undesignated cash reserves for the 2021-22 fiscal year is \$70,417,792. The 2022-23 Operating Fund budget results in a decrease of \$6,511,603 to the Undesignated Cash Reserve balance with an estimated ending balance of \$63,906,189.

Funding for the Operating Fund budget is primarily derived from monthly sewer service charges and interest earnings on cash balances. This budget is based on a sewer rate of \$19.85 per month per equivalent single-family dwelling, which became effective July 1, 2010. No rate increases are planned for the budget year.

Official Operating Fund Budget Schedule

FISCAL YEAR 2022-23

FUND # 267A

OPERATING BUDGET 3005000

Operating Details	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Requested & Recommended 2022-23
Revenues				
Monthly Service Charges	73,613,536	74,340,000	75,177,787	82,155,720
Capital Labor	2,368,504	2,423,000	2,247,474	2,518,000
Regional San Labor	5,511,503	5,076,000	5,206,741	5,519,000
Other Revenue	1,314,742	559,000	1,931,373	1,308,000
Interest Income	595,393	435,600	352,604	1,110,000
Total Operating Revenues	83,403,678	82,833,600	84,915,979	92,610,720
Expenses				
Salaries & Benefits	44,014,788	46,910,998	43,211,265	49,764,804
Services & Supplies	33,338,832	39,324,440	35,557,151	39,301,062
Depreciation & Amortization	37,954,796	39,000,000	37,184,592	41,000,000
Loss on Disposal of Assets	93,822	10,000	83,182	10,000
Other Charges	538,322	556,285	450,988	584,854
Fixed Assets				
Equipment	1,404,629	2,600,000	3,019,247	2,960,000
Contingency	1,000,000	1,000,000	1,000,000	1,000,000
Total Operating Expenses	118,345,189	129,401,723	120,506,424	134,620,720
Depreciation/Amortization Offset	(37,954,796)	(39,000,000)	(37,184,592)	(41,000,000)
Loss on Disposal of Assets Offset	(93,822)	(10,000)	(83,182)	(10,000)
Operating Fund Budget	80,296,571	90,391,723	83,238,650	93,610,720
Change in Fund Balance	3,107,107	(7,558,123)	1,677,329	(1,000,000)
Reserve Contribution	(53,144)	(958,030)	(958,030)	(5,511,603)
Reserve Release	770,963	0	0	0
Net Change Increase (Decrease)	3,824,926	(8,516,153)	719,299	(6,511,603)
Beginning Undesignated Cash Reserves	65,873,567	69,698,493	69,698,493	70,417,792
Ending Undesignated Cash Reserves	69,698,493	61,182,340	70,417,792	63,906,189

Top 10 Expenditures

Depreciation & Amortization	22-23 21-22	\$41,000,000 \$39,000,000	Depreciation expense charged against SASD assets reflects an increase for the 2022-23 budget of \$2,000,000. This is a non-cash account for asset accounting purposes, which includes amortization of intangible assets.
Salaries	22-23 21-22	\$31,221,592 \$29,349,343	Increase of \$1,872,249 due to cost of living adjustments and step increases
Retirement	22-23 21-22	\$9,576,782 \$8,985,887	Retirement contributions reflect an increase of \$590,895 due to higher required employer contributions.
Construction Services & Supplies	22-23 21-22	\$6,540,000 \$7,869,000	Requested amount decreased \$1,329,000 due to lower quantity of large scope main line repairs
Water Quality Svcs	22-23 21-22	\$5,837,679 \$5,788,490	Increase of \$49,189 for services and support from the District Engineer, Policy & Planning, Internal Services, Finance and Public Affairs.
Group Ins - Employer Cost	22-23 21-22	\$5,075,825 \$4,928,696	Health, dental, life and vision insurance costs reflect an increase of \$147,129.
Temporary Services	22-23 21-22	\$2,989,837 \$3,158,808	Decrease of \$168,971 due to an decrease in the use of temporary help in Internal Services, Engineering and Maintenance & Operations.
Equipment-Prop	22-23 21-22	\$2,960,000 \$2,600,000	Several large purchase items are needed and being budgeted for FY22-23
OASDHI - Employer Cost	22-23 21-22	\$2,326,405 \$2,195,010	Increase of Social Security Insurance and Medicare of \$131,395 driven by higher salary and benefits costs.
DPW Utility Bill Svc	22-23 21-22	\$1,404,597 \$1,213,471	Consolidated Utility Billing (CUBS), which provides customer billing services, is anticipated to increase \$191,126.

Budget Program Summary

Program	FY 2020-2021 Actual	FY 2021-2022 Budget	FY 2021-2022 Est Year End	FY 2022-2023 Recommended
Customer Care	\$2,534,402	\$2,890,852	\$2,233,498	\$2,773,866
Districts Communications	\$939,072	\$1,411,000	\$1,353,275	\$1,147,975
Districts Finance	\$1,010,926	\$957,950	\$1,195,237	\$957,670
Engineering	\$22,016,591	\$23,958,902	\$21,876,170	\$25,876,899
Fiscal-Admin	\$3,674,590	\$3,743,668	\$3,633,097	\$4,484,616
Information Technology	\$4,446,878	\$5,836,411	\$5,680,351	\$6,475,099
Maintenance and Operations	\$41,393,368	\$47,014,644	\$43,241,205	\$47,393,757
Office of the Director	\$1,796,816	\$2,092,874	\$1,977,306	\$2,205,824
Policy and Planning	\$410,754	\$485,100	\$205,731	\$290,000
Purchasing and Stores	\$1,152,194	\$985,322	\$911,831	\$997,544
Wastewater Source Control	\$14,803	\$25,000	\$14,131	\$17,470
Contingency	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Depreciation & Amortization	\$37,954,796	\$39,000,000	\$37,184,592	\$41,000,000
Expenditure Total	\$118,345,190	\$129,401,723	\$120,506,424	\$134,620,720

Program Description & Budgets

Customer Care

Provides service and interfaces directly with SASD ratepayers in the areas of customer complaints and damage claims. Oversees the Backup-into-Structure (BIS) claims process; serves as the primary point of contact for elevated customer service matters; and provides ombudsman role for customer concerns. Monitors customer feedback and satisfaction levels and identifies potential enterprise-wide customer service improvement opportunities.

The 2021-22 estimated year-end is \$657,354 under budget. Decreases are due to a reduction in billing service charges (CUBS costs), and BIS claims, staffing vacancies, and temporary services.

Salaries and benefits are 4 percent of the budget and include cost-of-living adjustments (COLAs). Decreases are due to a reduction in insurance (BIS Claims), staffing, and temporary services.

Category Name	FY 2021-2022 Approved Budget:	FY 2021-2022 Est Year End:	FY 2022-2023 Budget Request:
Salaries & Benefits	427,550	36,321	115,002
Utility Billing Service	1,191,447	855,103	1,389,597
BIS CLAIMS	800,000	855,159	750,000
Other Professional Services	350,000	350,000	425,000
Other	121,855	136,915	94,267
GRAND TOTAL	2,890,852	2,233,498	2,773,866

Program Description & Budgets

Districts Communications

Provides communications support to SASD for awareness campaigns, construction projects, and employee communications; produces print and internet-based materials; facilitates media relations; oversees public education programs; coordinates public meetings, communications training, event planning, and strategic communications.

The 2021-22 estimated year-end is \$57,725 under budget. This is due mainly to a reduction in public outreach activities during the fiscal year as a result of the COVID-19 pandemic.

The 2022-23 budget decrease is due to a public education outreach mailer sent during the prior fiscal year. SASD reimburses Regional San for services provided, which is included under District Support.

Category Name	FY 2021-2022 Approved Budget:	FY 2021-2022 Est Year End:	FY 2022-2023 Budget Request:
District Support	425,000	491,218	487,775
Consulting Contracts	141,000	79,251	177,200
Other Operating Expenses & Supplies	348,000	317,250	70,000
Other	497,000	465,556	413,000
GRAND TOTAL	1,411,000	1,353,275	1,147,975

Program Description & Budgets

Districts Finance

Responsible for financial activities including the preparation of the Annual Comprehensive Financial Report and other financial reports; debt issuance and management; investment management; long-term financial planning and revenue projections; development of financial policies and procedures; budget preparation and monitoring; the Sewer Lifeline Rate Assistance Program; and auditing of contributing agencies and internal financial activities.

The 2021-22 estimated year-end is \$237,287 over budget. This is due to a settlement payment of \$630,000 to the State Water Resources Control Board and unallocated payroll costs that would be charged to the respective cost centers at fiscal year-end. The settlement payment to the State Water Resources Control Board was paid out of the contingency budget.

SASD reimburses Regional San for services provided, which is included under District Support.

Category Name	FY 2021-2022 Approved Budget:	FY 2021-2022 Est Year End:	FY 2022-2023 Budget Request:
District Support	590,000	395,475	581,955
Other	333,000	1,430,045	375,715
Contingency	0	(630,283)	0
GRAND TOTAL	957,950	1,195,282	957,670

Program Description & Budgets

Engineering

Maintains the Sewer System Management and Asset Management Plans; performs hydraulic modeling and capacity analysis; analyzes performance indicators to meet service level agreements and regulatory compliance; prepares asset and strategy-level business case evaluations; provides engineering support to Maintenance and Operations; reviews video inspections of assets to identify needed repairs and determine appropriate maintenance strategies; researches asset and property information, and investigates solutions to support others within SASD; plans, schedules, and oversees sewer maintenance, repair, relief, and rehabilitation projects and programs; plans, designs, and oversees construction of sewer pipelines and pump stations; reviews and approves sewer infrastructure plans, facilitates sewer portion of the land-use entitlement process; maintains multiple database applications including Geographic Information System (GIS), Maximo, GraniteNet, and SDA Sewer Viewer; and supports data and GIS needs.

The 2021-22 estimated year-end is \$2,082,732 under budget. Savings in salaries and benefits are a result of delays in filling approved vacant positions due to difficulties in recruiting qualified candidates for the positions. Savings in services and supplies are attributable to revamping dye-testing project to be done using in-house Maintenance & Operations.

Salaries and benefits are 67 percent of the budget and include COLAs. In addition to employer retirement contribution and COLAs, budget increases are attributable to the timing of filling approved vacant positions and employee movement within the organization.

Category Name	FY 2021-2022 Approved Budget:	FY 2021-2022 Est Year End:	FY 2022-2023 Budget Request:
Salaries & Benefits	15,282,273	14,111,881	17,234,609
M & O Support	5,134,000	5,265,814	5,517,500
Geographic Information Systems	235,446	235,454	235,446
Other Professional Services	65,000	283	0
Other	3,242,183	2,262,738	2,889,344
GRAND TOTAL	23,958,902	21,876,170	25,876,899

Program Description & Budgets

Fiscal-Administration

Includes the District Engineer and all fiscal and general administration staff for both Regional San and SASD. Responsible for program cost accounting; accounts payable and receivable; personnel and payroll; training; administrative support, along with assisting in budget development and monitoring.

The 2021-22 estimated year-end is \$110,571 under budget. Decreased costs are primarily attributable to savings due to vacancies.

Salaries and benefits are 47 percent of the budget and include COLAs. The budget increase is primarily due to higher allocated costs from the County of Sacramento, including COMPASS and county-wide cost allocations. Staff time in support of SASD activities is reimbursed to Regional San by SASD. All service and supply costs for SASD activities are contained in the SASD budget. SASD reimburses Regional San for services provided, which is included under District Support.

Category Name	FY 2021-2022 Approved Budget:	FY 2021-2022 Est Year End:	FY 2022-2023 Budget Request:
District Support	2,100,000	1,979,969	2,118,000
Other Professional Services	436,675	347,806	656,225
Liability Insurance	395,055	395,055	415,434
County Overhead	54,459	54,459	252,777
Other	757,479	855,808	1,042,180
GRAND TOTAL	3,743,668	3,633,097	4,484,616

Program Description & Budgets

Information Technology

The IT section provides a wide variety of support services including the IT Service Desk, desktop and enterprise application support, desktop and server hardware and software configuration, systems administration, custom application development, vended application administration and configuration, intranet development and maintenance, network and server support, video conferencing and conference room audio-visual support, IT project management, and more. The IT section supports and maintains over 250 applications, 850 reports, 205 servers, and 527 databases for approximately 850 district staff (including contractors and temporary help positions) across Regional San and SASD.

The 2021-22 estimated year-end is \$156,060 under budget.

Increases in the hardware and software category are due to addition of new infrastructure (backup and storage devices) and increased laptop purchases to support additional telework. SASD reimburses Regional San for services provided, which is included under District Support.

Category Name	FY 2021-2022 Approved Budget:	FY 2021-2022 Est Year End:	FY 2022-2023 Budget Request:
Hardware & Software Purchase	1,613,354	1,757,985	1,991,881
Consulting Contracts	1,491,450	1,378,583	1,602,437
District Support	1,338,318	1,204,689	1,371,035
D-Tech Services	1,225,466	1,226,275	1,369,746
Hardware & Software Maintenance	0	2,706	0
Other	167,823	110,114	140,000
GRAND TOTAL	5,836,411	5,680,351	6,475,099

Program Description & Budgets

Maintenance and Operations

Responds to routine and emergency service requests 24 hours a day, 7 days a week to reduce sewage backups, overflows, and loss of service for SASD customers. Conducts sewer inspections, preventative maintenance, corrective repairs, and rehabilitation of aging assets. Operates and maintains 4,600 miles of sewer lines, and 106 pump stations. Responsible for the maintenance and operations of 2 corporation yards - NACY and SACY, and the maintenance and repair of SASD's fleet, consisting of over 400 vehicles and pieces of equipment. Dispatch receives and responds to over 8,000 customer calls per year.

Additionally, SASD Maintenance and Operations operates and maintains Regional San conveyance facilities, which includes eight pump stations and 169 miles of interceptor pipe.

The 2021-22 estimated year-end is \$3,773,439 under budget. Decreases are due to reductions in salary and wages from vacancies and less expenditures for construction services and supplies.

Salary and benefits are 66 percent of the budget and include COLAs.

Category Name	FY 2021-2022 Approved Budget:	FY 2021-2022 Est Year End:	FY 2022-2023 Budget Request:
Salaries & Benefits	29,947,477	27,512,627	31,078,352
Heavy/Light Equip, Maint & Rental	4,060,000	4,633,160	4,630,000
Building & Yards	2,769,700	2,822,956	2,819,323
Construction Services & Supplies	3,200,000	1,528,183	1,600,000
Electricity	627,000	625,983	637,000
Chemicals	500,000	500,000	535,000
Other	5,910,467	5,618,295	6,094,082
GRAND TOTAL	47,014,644	43,241,205	47,393,757

Program Description & Budgets

Office of the Director

Responsible for oversight of day-to-day operations; office and field-staff safety, regulatory compliance audits and inspections; and renewal of regulatory permits. Responsible for enforcement of the SASD Ordinance.

The 2021-22 estimated year-end is \$115,568 under budget. Decreases are due to lower use of temporary services and Real Estate services.

Salaries and benefits are 55 percent of the budget and include COLAs. Other expenses include regulatory compliance materials and permits, wellness program, and Real Estate services

Category Name	FY 2021-2022 Approved Budget:	FY 2021-2022 Est Year End:	FY 2022-2023 Budget Request:
Salaries & Benefits	1,131,845	1,137,843	1,215,302
Legal Services	178,000	198,780	225,000
Safety	175,659	260,623	180,794
Consultant Contracts	60,000	40,000	60,000
Other	547,370	340,060	524,728
GRAND TOTAL	2,092,874	1,977,306	2,205,824

Program Description & Budgets

Policy and Planning

Monitors and engages in regulatory and legislative processes at the state and federal levels. Significant state issues include sanitary sewer overflow regulatory requirements and policy enforcement. Advocates and applies for grant funding for projects and works with regulatory agencies to develop permits for SASD facilities (i.e. air permits). Develops methodologies for rates and fees and develops and oversees ordinances. Manages the Confluence Regional Partnership program for SASD, and implements portions of the Program, including septic conversion.

The 2021-22 estimated year-end is \$279,369 under budget primarily due to lower than expected Contributions to Other Agencies.

SASD reimburses Regional San for services provided, which is included under District Support.

Category Name	FY 2021-2022 Approved Budget:	FY 2021-2022 Est Year End:	FY 2022-2023 Budget Request:
District Support	293,850	162,105	126,000
Consultant Contracts	65,000	28,930	17,000
Other	126,250	14,696	147,000
GRAND TOTAL	485,100	205,731	290,000

Program Description & Budgets

Purchasing and Stores

Provides contract and procurement services, issuance and control of inventory, and operation of two SASD warehouses. In addition, the Purchasing and Stores section administers the procurement card and surplus property programs. The Contracts Section administers consulting and major construction projects for SASD.

The 2021-22 estimated year-end is \$73,491 under budget. Fiscal year end audit, inventory, obsolete write offs and year end encumbrances may affect the estimated year end balance.

Costs for labor and goods and services continue to go up with inflation for FY 22/23 budget. SASD reimburses Regional San for services provided, which is included under District Support.

Category Name	FY 2021-2022 Approved Budget:	FY 2021-2022 Est Year End:	FY 2022-2023 Budget Request:
District Support	926,322	890,954	985,444
Other	59,000	20,878	12,100
GRAND TOTAL	985,322	911,831	997,544

Program Description & Budgets

Wastewater Source Control

Responsible for source reduction and source control programs impacting SASD sewer system. Programs involve inspections, sampling, permitting, and regulatory enforcement of businesses, including dry cleaners, ground water remediation dischargers, surface cleaners, temporary dischargers, industrial dischargers, and other non-residential dischargers requiring permitting, oversight, and potential enforcement. Additional activities include incident response; Fats, Oils, and Grease (FOG) Program response; and special projects support.

The 2021-22 estimated year-end is \$10,869 under budget.

SASD reimburses Regional San for services provided, which is included under District Support.

Category Name	FY 2021-2022 Approved Budget:	FY 2021-2022 Est Year End:	FY 2022-2023 Budget Request:
District Support	25,000	14,131	17,470
GRAND TOTAL	25,000	14,131	17,470

Capital Fund Budget Summary

The requested Capital Fund budget is \$40,658,000, a decrease of \$675,375 from the 2021-22 budget.

Funding for the capital budget is derived from sewer impact fees charged to new users of SASD facilities, a portion of the monthly service charge for projects benefiting existing users, interest earned on cash balances, and cash reserves. All bond proceeds have been expended.

Notable Elements of the 2022-23 capital budget include:

- Impact Fee Revenue - Budgeted at \$6,000,000 and reflects impact fees effective July 1, 2022.
 - Impact fees from relief areas: \$2,450,000
 - Impact fees from expansion areas: \$3,550,000
- Debt Service on outstanding bonds - \$10,600,000
- Designated Capital Reserves will decrease by \$726,845 with the ending balance scheduled at \$14,543,131.
- The undesignated cash reserves are an indication of short-term financial strength. The estimated ending balance for the 2021-22 fiscal year undesignated cash reserves is \$20,440,580. The 2022-23 Capital Fund budget results in a decrease of \$8,728,875 to undesignated cash reserves for an estimated ending balance of \$11,711,705.

A complete list of the projects planned to be designed or constructed this fiscal year is found on page 24.

Official Capital Fund Budget Schedules

FISCAL YEAR 2022-23

FUND # 268A

CAPITAL BUDGET 3006000

Capital Details	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Requested & Recommended 2022-23
Revenues				
Monthly Service Charges	24,023,043	24,780,000	25,080,000	18,564,280
Impact Fees - Relief	439,508	655,730	1,050,000	2,450,000
Impact Fees - Expansion	9,897,041	4,344,270	4,950,000	3,550,000
Other Revenue	5,743,953	2,850,000	2,100,000	6,248,000
Interest Income	253,928	169,400	160,000	390,000
Total Capital Revenues	40,357,473	32,799,400	33,340,000	31,202,280
Expenses				
Service & Supplies	32,244,083	30,430,875	23,830,303	30,058,000
Depreciation & Amortization	(77,629)	100,000	100,000	100,000
Other Charges	2,900	402,500	857	0
Debt Service				
Principal	1,130,000	1,200,000	1,180,000	1,300,000
Interest	8,985,754	9,300,000	9,279,059	9,300,000
Fixed Assets				
Improvements	0	0	0	0
Total Capital Expenses	42,285,108	41,433,375	34,390,219	40,758,000
Depreciation/Amortization Offset	77,629	(100,000)	(100,000)	(100,000)
Capital Fund Budget	42,362,737	41,333,375	34,290,219	40,658,000
Change in Fund Balance	(2,005,264)	(8,533,975)	(950,219)	(9,455,720)
Reserve Contribution	(31,840)	(33,223)	(33,223)	(33,787)
Reserve Release	4,473,000	2,609,000	2,609,000	760,632
Net Change Increase (Decrease)	2,435,896	(5,958,198)	1,625,558	(8,728,875)
Beginning Undesignated Cash Reserves	16,379,126	18,815,022	18,815,022	20,440,580
Ending Undesignated Cash Reserves	18,815,022	12,856,824	20,440,580	11,711,705

Capital Projects List FY 22-23

Project Name	Project Description (<i>and status</i>)	Total Project Budget	2022-23 Budget
Highlands Sewer Relief Project (ARD 4&5)	Addresses predicted capacity deficiencies in the area of Don Julio Boulevard and Watt Avenue (Design)	\$22,024,624	\$11,040,000
Walnut Grove Pumping System Relief Project (WG-1)	Upgrade pump stations conveying flows from Walnut Grove service area (Planning)	\$790,000	\$80,000
Rio Linda Area Sewer Relief Project (RIO-3)	Addresses predicted capacity deficiencies in the area of Rio Linda Boulevard and Q Street (Planning)	\$6,600,000	\$100,000
Creek Crossings Main Line Rehabilitation Project	Replacement and/or rehabilitation of sewer lines crossing watercourses (Planning)	\$6,000,000	\$1,440,000
North Area Corporation Yard Replacement Admin Building	Replacement of the Administration Building at the North Area Corporation Yard (Planning)	\$19,290,000	\$670,000
Florin Town Septic Conversion Project	Conversion of septic systems to sewer (Design)	\$7,610,000	\$370,000
Linda Manor Septic Conversion Project	Conversion of septic systems to sewer (Design)	\$4,250,000	\$350,000
Franklin Septic Conversion Project	Conversion of septic systems to sewer (Design)	\$5,090,000	\$120,000
Hood Septic Conversion Project	Conversion of septic systems to sewer (Design)	\$14,400,000	\$370,000
Lower Lateral Replacement Projects	Annual replacement of lower laterals in various areas throughout SASD (Construction)	\$36,000,000	\$3,600,000
Lower Lateral Cured in Place Pipe Projects	Annual lining to renew lower laterals in various areas throughout SASD (Construction)	\$2,300,000	\$230,000
Main Line Cured in Place Pipe Projects	Lining to renew main lines in various areas throughout SASD (Construction)	\$25,000,000	\$2,500,000
Pump Station/Force Main Rehabilitation Projects	Rehabilitation of pump stations (Planning)	\$12,670,000	\$70,000
Sailor Bar Pump Station Rehabilitation Project	Functional renewal of the Sailor Bar Pump Station (S073) (Construction)	\$6,950,000	\$1,920,000
Landis Avenue Pump Station Rehabilitation Project	Functional renewal of the Landis Avenue Pump Station (S067) (Design)	\$460,000	\$220,000
Rio Cosumnes Correction Center Pump Station Rehabilitation Project	Functional renewal of the RCCC Pump Station (S012) (Planning)	\$9,930,000	\$3,830,000
TOTAL CAPITAL PROJECTS		\$ 179,364,624	\$ 26,910,000

Designated Reserves Schedule

Reserve Name	Reserve Description	Reserves Balance 6/30/22	Adopted Decrease	Adopted Increase	Total Reserves for 6/30/2023
SASD - OPERATING FUND #267A					
General Reserve	For unexpected expenses not included in budget. Approximately 25 percent of operating expenses.	\$20,092,270	\$0	\$456,730	\$20,549,000
Reserve for Metro Airpark	For additional maintenance expenses at Metro Airpark.	2,743,641	0	54,873	2,798,514
Reserve for Confluence Program	To manage the non-rate and non-fee expenditure fluctuations to maintain a balance of \$8 million.	3,000,000	0	5,000,000	8,000,000
Reserve for Upper-Lateral Revolving Loan Fund	To provide low interest loans for customers that need to replace upper lateral sewer pipes.	500,000	0	0	500,000
TOTAL		\$26,335,911	\$0	\$5,511,603	\$31,847,514
SASD - CAPITAL (TRUNK) FUND #268A					
Reserve for McClellan Business Park	Future diversion project to create interceptor capacity.	\$1,689,344	0	33,787	1,723,131
Reserve for Asset Replacement	Replace assets as they reach the end of their useful lives.	9,580,632	760,632	0	8,820,000
Reserve for Rate Stabilization	Required by bond documents to ensure 120 percent coverage is met.	4,000,000	0	0	4,000,000
TOTAL		\$15,269,976	\$760,632	\$33,787	\$14,543,131
GRAND TOTAL		\$41,605,887	\$760,632	\$5,545,390	\$46,390,645

Appendix A

Summary of Positions

Following is a summary of the positions with class designations allocated to the Sacramento Area Sewer District effective July 3, 2022. To meet operational needs some positions may have been reallocated to different positions. Other reallocations may occur for the same reason in this fiscal year.

27603	Admin Svcs Officer 1	1.0
27604	Admin Svcs Officer 2	1.0
27706	Assoc Civil Engineer	17.0
27914	Assoc Electrical Engineer	1.0
27711	Asst Engineer - Civil Lv 2	24.0
28159	Asst Mechanical Maint Technician HOLD	4.0
28537	Asst Undergrnd Constr Maint Spec HOLD	14.0
27640	Building Maintenance Wkr	1.0
29593	Customer Service Officer	1.0
29409	Dir of Sac Area Sewer District Ops	1.0
27932	Electrician	8.0
27961	Engineering Technician Lv 2	8.0
28957	Environmental Specialist 3	1.0
28956	Environmental Specialist Lv 2	1.0
29293	Fleet Manager	1.0
29647	Fleet Supervisor	1.0
29291	Geographic Info System Analyst Lv 2	2.0
29611	Geographic Info System Analyst 3	1.0
29303	Geographic Info System Technician 3	1.0
29302	Geographic Info System Technician Lv 2	1.0
29610	Information Tech Application Analyst Lv 2	1.0
28157	Mechanical Maintenance Supv HOLD	5.0
28158	Mechanical Maintenance Technician HOLD	8.0
28158	Mechanical Maintenance Technician HOLD	1.0
28238	Principal Civil Engineer	2.0
28245	Principal Engineering Technician	16.0
28399	Safety Specialist	1.0
29086	Safety Technician	2.0
29435	Sanitation Dist Assoc Business Analyst	1.0
29434	Sanitation Dist Asst Business Analyst	1.0
29487	Sanitation Dist Data Mgt Supv	1.0
29484	Sanitation Dist Data Mgt Tech Lv 2	3.0
29423	Sanitation Dist Planner Scheduler 1	1.0
29424	Sanitation Dist Planner Scheduler 2	5.0
29425	Sanitation Dist Planner Scheduler 3	2.0
29426	Sanitation Dist Planner Scheduler Mgr	1.0

Appendix A (continued)

Summary of Positions

29486	Sanitation Dist Prin Data Mgt Tech	1.0
29485	Sanitation Dist Sr Data Mgt Tech	2.0
29502	Sanitation District Maint & Ops Asst	42.0
28571	Sanitation District Maint & Ops AsstSupt	2.0
29401	Sanitation District Maint & Ops Mgr	5.0
29504	Sanitation District Maint & Ops Sr Tech	13.0
28570	Sanitation District Maint & Ops Supt	1.0
29505	Sanitation District Maint & Ops Supv	5.0
29503	Sanitation District Maint & Ops Tech	45.0
29603	Sanitation District Mechanic 3	4.0
29607	Sanitation District Mechanic Lv 2	7.0
27709	Sr Civil Engineer	7.0
27958	Sr Engineering Technician	11.0
27936	Sr Equipment Mechanic	3.0
28203	Sr Office Assistant	3.0
29087	Sr Safety Specialist	1.0
28567	Sr Water Quality Control System Tech	3.0
28376	Stationary Engineer 1	1.0
27959	Supv Engineering Technician	7.0
28535	Underground Constr and Maint Spec HOLD	13.0
28536	Underground Constr and Maint Supv HOLD	3.0
28565	Water Quality Control System Supv	1.0
28566	Water Quality Control System Technician	3.0
Total		324.0